

ADMINISTRATION COMMITTEE AGENDA
AUGUST 5, 2025
5:50 PM

- 1. Call to Order**
 - a. Godfrey, Nemi, Bradt, Elder, Myers, Robins, Voccio
- 2. Approval of Minutes of July 28, 2025**
- 3. Refuse District Committee Agenda**
- 4. Infrastructure Committee Agenda**
- 5. County Manager**
 - a. Masiello Martucci Calabrese and Associates Award to Provide Niagara County Homeland Security Consulting and Lobbying Services
- 6. County Attorney**
 - a. Informational – Discussion on Lease for 1961 Transit Rd, Newfane
 - b. Agreement with MassMutual to Provide Voluntary Employee Group Whole Life Insurance for Eligible Employees, Spouses, and Eligible Dependents at the Employee's Expense Based on Election and Participation Level
- 7. Information and Adjournment**

NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
July 28, 2025
5:30 PM

	ADMINISTRATION	STAFF	OTHERS
PRESENT:	D. Godfrey A. Nemi C. Robins C. Vocclo R. Wydysh	R. Updegrove K. Alexander M. Carney A. Kempton P. Lopes J. Pitarresi K. Schuler H.Soles	M. Filicetti, Sheriff's Office T. Janese, Public Defender N. Duquette, District Attorney D. LaRock, Probation M. Lutz, Social Services J. Jastrzemski, County Clerk V. Pearson, Public Health D. Jablonski, Employment & Training L. Holmes, SUNY Niagara S. Durante, SUNY Niagara G. Meal, Public Works J. Gaston, Parks N. Allen, Engineering D. Timm, Refuse T. Quattrini, Information Technology
EXCUSED:	R. Bradt J. Elder I. Myers		

1. Call to Order

Chairman D. Godfrey called the meeting of the Administration Committee to order at 5:34 p.m.

2. Approval of Minutes

Chairman D. Godfrey asked for the approval of the minutes to the meeting of June 9, 2025. The minutes were approved by Legislator A. Nemi. Legislator C. Robins seconded them. The minutes passed unanimously.

3. Community Safety and Security Committee Agenda

a. Office of the Sheriff

- i. Budget Modification – Stop DWI Grant
- ii. Wilmac Sole/Single Source Designation for Service & Maintenance of NICE System
- iii. Budget Modification – Child Passenger Safety Grant
- iv. Extension of Securus Contract for Inmate Communication Services
- v. Axon Contract Approval
- vi. Accept Office of Victim Services Grant
- vii. Accept Aid to Crime Laboratories Grant
- viii. Accept GIVE Grant
- ix. Award of RFP for SpaceKap Storage Solution
- x. Capital Improvement Projects
- xi. Purchase of Uniforms & Accessories from Galls LLC Under Sourcwell Contract & Sole Source of Uniforms Customization for NCSO & Emergency Management
- xii. Sole Source Standardization of OCV LLC/ TheSheriffApp.com for Sheriff's Websites and Apps Maintenance

b. Probation

- i. Renewal of GIVE Grant

NIAGARA COUNTY ADMINISTRATION COMMITTEE
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July 28, 2025
5:30 PM

- ii. Accept CRTF Grant
- c. **Public Defender**
 - i. Waiver of Residency Request for Assistant Public Defender Position #13820
 - ii. Waiver of Residency Request for Assistant Public Defender Position #14014
- d. **District Attorney**
 - i. Enhanced Training and Services to End Abuse in Later Life Program Grant Acceptance with Budget Modification

Legislator A. Nemi made a motion. Legislator C. Voccio seconded it. Passed unanimously.

4. Community Services Committee Agenda

- a. **Office of the County Clerk**
 - i. Continue Monthly Contract with IQS & Rescind Consultant RFP Drafting Request
 - ii. Create & Fill Part-Time Veterans Service Officer Position
 - iii. Purple Heart Ceremony Budget Modification
- b. **Public Health**
 - i. Modify the Buildout of the Relocation of Public Health Clinic and Offices - Change Order No. 1
- c. **Department of Social Services**
 - i. Sole Source of Ventek Inc Data Migration
- d. **Employment & Training**
 - i. Budget Modification - Accept \$100,000 New York Systems Change and Inclusive Opportunities Fund (NY SCION-OMH)
 - ii. Budget Modification – Increase in 2025 Summer Youth Employment Program (SYEP) Funding
- e. **SUNY Niagara (Niagara County Community College)**
 - i. SUNY Niagara FY 2025-2026 Maintenance & Operating Budget

Legislator A. Nemi made a motion. Legislator C. Robins seconded it. Passed unanimously.

5. Infrastructure Committee Agenda

- a. **Environmental Solid Waste – Informational**
 - i. Niagara County National Grid Make-Ready Program Application for EV Charging Stations at Krull, Royalton Ravine and Burmaster Parks
 - ii. Informational: Upcoming Events
 - iii. Informational: Climate Law and Solar Update
- b. **Parks**
 - i. Agreement between the County of Niagara and Buffalo Niagara Disc Golf
 - ii. Agreement between the County of Niagara and the Royalton-Hartland CSD
- c. **Buildings & Grounds**
 - i. Abolish One Four (4) Hour Cleaner Position & One Six (6) Hour PT Cleaner Position/Create & Fill One Full Time Cleaner/Laborer Position
 - ii. Emergency Repair Work – Gas Leak at the County of Niagara Highway Buildings
- d. **Engineering**
 - i. Change Orders

NIAGARA COUNTY ADMINISTRATION COMMITTEE
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1. Braley Rd Bridge Rail Project over East Branch 12 Mile Creek, CATCO – No. 1 Final
2. East Canal Rd over Donner Creek, No Cost Time Extension, CATCO #2
3. Bridge Deck Overlays 2024, Milherst – No.1 Final
4. Royalton Ravine Pavilion, Titan – No. 3 Final
5. Golf Course Locker Room, MKS – No.1 Final
6. Recreational Facilities at Krull & Oppenheim Park - **Tabled**

ii. Amendments

1. East Canal Rd over Unnamed Stream, No Cost Time Extension to CHA
2. Raymond Rd Rehabilitation, No Cost Time Extension to Erdman Anthony
3. Amazon Distribution Center - Project FIFI, Erdman Anthony Budget Modification & Amendment #3
4. Ewings Rd Bridge over Eighteen Mile Creek and Quaker Rd Bridge over Golden Hill Creek, Barton & Loguidice Consultant Amendment #2

iii. Projects to be Let

1. Magistrate Courtroom Lockport – EPN2403

e. Administration

- i. NYSDOT Offer of Settlement – Oppenheim Park Temporary Easement Extension

Legislator A. Nemi made a motion. Legislator C. Robins seconded it. Passed unanimously.

6. Board of Elections

- a. Committee Approval to Renew Absentee Ballot Pre-Paid Postage Grant
- b. Committee Approval to Renew Electronic Poll Book Grant
- c. Committee Approval to Renew Ballot by Mail Grant
- d. Committee Approval to Renew Technology Innovation and Election Resource (TIER) Grant

Legislator C. Voccio made a motion. Legislator A. Nemi seconded it. The Committee approved the four grant renewal requests as a slate unanimously.

7. County Attorney

- a. Approval of Termination of Right of Reverter 80 Bridge Street, North Tonawanda, NY

Legislator D. Godfrey made a motion. Legislator A. Nemi seconded it. Passed unanimously.

- b. Budget Modification Set the Salary of Assistant County Attorney Position Number 184

Legislator C. Voccio made a motion. Legislator C. Robins seconded it. Passed unanimously.

- c. Resolution Authorizing and Approving a Settlement Agreement to an Action Relating to the Opioid Crisis (Participating Subdivisions or Participating Tribe and Sandoz)
- d. Resolution Authorizing and Approving a Settlement Agreement to an Action Relating to the Opioid Crisis (Various Defendants)

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Legislator D. Godfrey made a motion. Legislator A. Nemi seconded it. The two resolutions approving settlement agreements relating to the opioid crisis passed as a slate unanimously.

8. Treasurer's Office

- a. Authorization to County Treasurer to Remit Omitted Funds to Lockport City School District

Legislator C. Robins made a motion. Legislator A. Nemi seconded it. Passed unanimously.

- b. Sole Source Standardization of Annual System Maintenance and Hosting of Tax Collection Software System to Systems East, Inc.

Legislator C. Voccio made a motion. Legislator D. Godfrey seconded it. Passed unanimously.

9. Adjournment

A motion was made by Legislator A. Nemi to adjourn. Legislator C. Robins seconded it. Passed unanimously. The Administration Committee meeting adjourned at 6:47 p.m.

Minutes Transcribed By:

Heather Soles, Budget Assistant
Office of Management & Budget

Minutes Approved By:

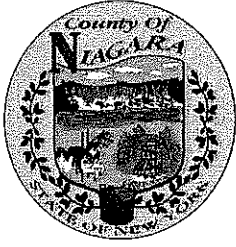
David E. Godfrey, Chairman
Administration Committee



REFUSE DISTRICT COMMITTEE AGENDA

**August 5, 2025
5:50 PM Courthouse
Chambers**

1. Call to Order by Chairman Legislator Shawn Foti
2. Approval of Meeting Minutes from May 12, 2025
3. Approval of July 2025 Abstract
4. Informational: Lockport Landfill Sump Pipeline Failure
5. Informational: DEC Site Inspection at Lockport Landfill
6. Approval: CHA EWA#13
7. Adjournment



INFRASTRUCTURES COMMITTEE AGENDA
NIAGARA COUNTY COURT HOUSE
LOCKPORT, NEW YORK
TUESDAY AUGUST 5, 2025
MEETING NO. 9
5:50 PM

1. Call to Order

- a. Foti, Robins, Myers, Abbott, Hill, Speranza, Bradt

2. Meeting Minutes – Approval

- a. July 28, 2025

3. Refuse – Approval

- a. EWA #13, CHA – Sump Area Re-Design

4. Engineering – Approval

- a. **Budget Modification/Change Order – Approval**

- i. Recreational Facilities, Oppenheim Park, Scott Lawn Yard, No.1 - EPN2309

**MASIELLO MARTUCCI CALABRESE AND ASSOCIATES AWARD
TO PROVIDE NIAGARA COUNTY HOMELAND SECURITY
CONSULTING AND LOBBYING SERVICES**

WHEREAS, RFP #2024-03 was issued by Niagara County for Homeland Security Consulting and Lobbying Services, and

WHEREAS, in 2024 Masiello Martucci Calabrese and Associates (MMCA) was awarded a contract to develop strategy for securing the future of the Niagara Falls Air Reserve Station (NFARS) by continuing their participation and involvement in a special working group of county elected and business leaders to retain the base and expand its mission at federal and state levels, and

WHEREAS, MMCA pursued leads of new sources of funding for planning, training and equipment in response to the increased threat of domestic terrorism as it relates to Niagara County's local major power generation plants, fuel storage and distribution facilities, and chemical manufacturers, and

WHEREAS, MMCA drafted policy summary memos that County officials required and requested, and

WHEREAS, MMCA worked with and reported to the Niagara County Legislature/CSS Committee on a regular basis and submitted a Monthly Activity Report to the County Manager for the length of this contract, and

WHEREAS, the County desires to issue a one-year extension per the RFP and contract for the work that MMCA has performed, now, therefore, be it

RESOLVED, that the County enter into an agreement with Masiello Martucci Calabrese and Associates in an amount not to exceed a fixed monthly fee of \$5,000 plus travel expenses to provide consulting and lobbying services to Niagara County for a one year period from May 31, 2025 through May 31, 2026 by the County, and be it further

RESOLVED, that the Chair of the County Legislature be, and hereby is, authorized to execute the contract.

ADMINISTRATION COMMITTEE

AGREEMENT WITH MASSMUTUAL TO PROVIDE VOLUNTARY EMPLOYEE GROUP WHOLE LIFE INSURANCE FOR ELIGIBLE EMPLOYEES, SPOUSES, AND ELIGIBLE DEPENDENTS AT THE EMPLOYEE'S EXPENSE BASED ON ELECTION AND PARTICIPATION LEVEL

WHEREAS, Niagara County determined that a permanent life insurance benefit for eligible Niagara County employees and their eligible dependents shall be offered to employees, and

WHEREAS, Niagara County issued RFP 2025-31 seeking competitive bids to offer at the employees expense a voluntary Group Whole Life Insurance benefit through payroll deductions for eligible employees and their dependents, and

WHEREAS, as a result of the RFP 2025-31, the County of Niagara desires to enter into an agreement with Massachusetts Mutual Life Insurance Company (MassMutual) 1295 State Street, Springfield, MA 01111 to implement and administer voluntary Group Whole Life Insurance at the employees expense for eligible employees and their dependents beginning October 1, 2025, and

WHEREAS, MassMutual's Group Whole Life Insurance is fully portable at the same rate offered to the employees at the issue age and spousal and child certificates are also available for the employees purchase as well, and

WHEREAS, MassMutual is a licensed insurance carrier with all resources and experience to provide eligible employees and their dependents with this insurance in compliance with all state and federal laws, rules and regulations, and industry standards that are applicable, and

WHEREAS, prior to the execution of the contract, the County Attorney will review the agreement for approval as to legal form, language and compliance, now, therefore, be it

RESOLVED, that following the County Attorney's review, the Chairman of the Legislature is hereby authorized to execute said agreement and contract on behalf of Niagara County.

ADMINISTRATION COMMITTEE